

**Dreamweaver Basics**

- Dreamweaver work area
- Document window
- Property Inspector
- Objects palette
- Properties palette
- Design View
- Code View
- Preview in Browser
- Preferences

**Site and Document overview**

- Web site concept
- Site tools and Site View
- Creating a site folder
- Elements of a web page
- Web safe colour considerations
- Linking and navigation considerations
- Designing for different browsers

**Setting up the Web site**

- Planning the site
- Creating the 'Local' site
- Editing or adapting an existing site
- Site view and display
- Viewing the site structure

**Creating basic web pages**

- Starting a new page
- Resizing a document
- Title
- Previewing your document
- Saving your document

**Working with Text**

- Text properties
- Adding text
- Formatting and aligning text
- Using text colour
- Lists and Blockquotes
- Rules
- Spell Checking
- Importing text files and Spreadsheet Data

**Working with Text CSS style sheets**

- Why use a style sheets
- Creating CSS styles sheets
- External CSS style sheets
- Converting CSS to HTML

**Tables**

- Designing with tables
- Inserting a table
- Table, Cell and Row properties
- Adding content to a table
- Selecting
- Resizing tables rows and cells
- Nesting
- Importing data
- Exporting
- Layers

**Working with images**

- Image formats and properties
- Adding an image to a page
- Aligning and resizing images
- Using image editing software
- Background graphics and tiles

**Using Images**

- Image maps and linking
- Hot spots
- Image behaviours
- Rollovers
- Navigation bars

**Linking and navigation**

- Text links
- Image links
- Anchors
- Creating a menu
- Address
- Linking to URL's
- Attaching Behaviours to links
- Relative v Absolute pathnames

**Layers**

- Layers overview
- Using the layers palette
- Working with layers
- Stacking Layers
- Layer visibility
- Designing tables using layers
- Animation and timelines

**Frames**

- Concept of Frames – pros and cons
- Planning and creating frames
- Framesets
- Frameset inspector
- Frame behaviours
- Noframes content

**Managing a site**

- Testing site functionality
- Setting up a site with your ISP
- Uploading using FTP
- Maintaining your site and troubleshooting

**Getting the most from your site**

- Forms
- Creating & designing forms
- CGI scripts
- Meta tags and search engines